



LAW DISCIPLINE
KHULNA UNIVERSITY
Webpage: <https://ku.ac.bd/discipline/law>

Admission Guidelines for Master of Laws (LL.M.)

Session: 2024-2025

Pursuant to the circular KU/Aca-233/2022-212 issued on 30-09-2024 and KU/Aca-233/2022-224 issued on 03-10-2024, the Law Discipline invites applications from eligible candidates for admission to its Master of Laws (LL.M.) program in the 2024-2025 session. The minimum duration of the LLM program is 18 months for the Thesis Track Group and 12 months for the Coursework Group. The total number of seats is 40, including 38 general seats, one freedom fighter quota seat, and one tribal quota seat.

1. ELIGIBILITY FOR ADMISSION

Applicants must have an LL.B. (Hons.) degree from any recognized university, with a minimum second class or CGPA of 2.5 out of 4, or its equivalent, and (i) 16 years of schooling or (ii) 15 years schooling with 2 years job experience for candidates having three-year Bachelor degree. Candidates in service must produce NOC/permission from his/her authority.

Applicants who have appeared for the final examination of the LL.B. (Hons.) may also apply but must submit the original Transcript, Provisional Certificate/Certificate/Migration Certificate of Bachelor degree during admission or within two months of the commencement of class otherwise his/her admission will be cancelled.

2. ADMISSION TIMELINE

- a. Prospective applicants are required to collect the Admission Form from the Discipline office (9:30 am - 4:30 pm) or webpage (<https://ku.ac.bd/discipline/law>) between **24 November 2024 and 29 December 2024**. Completed admission forms, along with the necessary documents, must be submitted by **29 December 2024 (4:30 pm)**.
- b. Applicants must also fill up the online form following the provided link on the application form by **29 Decemeber 2024**.

- c. The list of the eligible applicants to sit for admission test will be posted on both the Discipline webpage and the notice board on **31 December 2024**.
- d. Eligible applicants are expected to collect their admit cards from the Discipline office between **01 - 02 January 2025** during office hour (9:30 am - 4:30 pm).
- e. The written exam of the admission test is scheduled for **04 January 2025 (Saturday)**, from **10:00 am to 11:00 am**. Following the written test, viva-voce exam will commence on the same day, **starting from 2:00 pm**.
- f. A merit list and waiting list will be prepared and published based on the combined scores of the written and viva-voce exams on **05 January 2025** which will be available at Discipline webpage and notice board.
- g. Students from the merit list are required to complete the necessary admission formalities between **06-07 January 2025** during office hours.
- h. In case of vacancies, admission from the waiting list will be conducted on **08 January 2025**.
- i. Classes are scheduled to commence as per the Instruction of University Authority.

Timeline Table

Collection of Admission form	24 November - 29 Decemeber 2024 (From Discipline office 9:30 am - 4:30 pm)
Deadline of submission of admission form (Hard Copy and Online form)	29 December 2024 (Within 4:30 pm)
Publication of the list of eligible applicants	31 December 2024 (at Discipline webpage and the notice board)
Collection of admit card	01 - 02 January 2025 (From Discipline office 9:30 am - 4:30 pm)
The written exam	04 January 2025 (Saturday) (From 10:00 am to 11:00 am)
The viva-voce exam (Subject to passing in the written exam)	04 January 2025 (Saturday) (Starting from 2:00 pm)
Publication of result	05 January 2025
Admission from the merit list	06-07 January 2025 (Within office hours)
Admission from the waiting list (Subject to vacancies)	08 January 2025 (Within office hours)
Commencement of Classes	To be confirmed as per the Instruction of University Authority

3. GUIDELINES FOR SUBMISSION OF APPLICATION FORM

- a. Candidates must collect an admission form from the Discipline office or webpage within the time stipulated in Section 2.
- b. Candidates must deposit BDT 2,000 (two thousand) into the following account from any branch of the Agrani Bank Limited:

Account Name	LL.M. Law Discipline, KU
Account Number	0200017822799
Bank	Agrani Bank
Branch	Khulna University Branch, Khulna-9208
- c. Applicants must submit a duly completed application form and a bank deposit slip to the Law Discipline Office (either in person or by mail) during office hours by 29 December 2024 (4:30 pm)
- d. The following documents must be attached to the application form:
 - (i) Attested photocopies of certificates and mark sheets/transcripts of all academic examinations.
 - (ii) Coloured photocopy of HSC Registration Card; and
 - (iii) Two passport-size photographs.
- e. Incomplete or erroneous forms will not be accepted. Applicants are responsible for collecting their admit cards for the admission test according to the timeframe mentioned in Section 2. Roll numbers will be assigned in the list of eligible applicants as mentioned in Section 2.

4. ADMISSION TEST

The Admission Test Committee will conduct a written examination and viva voce on law and relevant fields to assess candidates' eligibility.

5. ADMISSION PROCEDURE

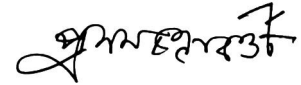
- a. Applicants on the merit list must complete the admission process from 9:30 am to 4:30 pm on the admission day specified in Section 2. Applicants who fail to be admitted within the prescribed time will not be allowed to take admission thereafter.
- b. If any seats remain vacant after admission from the merit list, applicants from the waiting list will be admitted in order of merit.
- c. Eligible applicants must bring all original academic certificates and mark sheets/transcripts, as well as NOC/permission from their employer (if applicable). They must also submit one set of photocopies of all documents submitted to the Admission Test Committee for verification at the time of admission.
- d. Applicants on the waiting list must report to the Law Discipline Office by 9:30 am on the scheduled date specified in Section 2. Only applicants who report will be admitted on the basis of their merit position, subject to the availability of vacant seats.

6. MEDICAL TEST

A medical officer will conduct a health checkup of selected students. If a student is diagnosed with any physical or mental disorder that would prevent them from participating in regular educational activities, they will be disqualified for admission.

7. MISCELLANEOUS

- a. The admission test will be administered in English.
- b. The Admission Test Committee reserves the right to amend any rules and regulations relating to admission.
- c. The University may not be able to guarantee a seat in a residential hall for newly admitted students.
- d. Applicants are advised to check the Law Discipline webpage or notice board for the latest information on admission.



(Punam Chakrabarty)

Chairman

LL.M. Admission Test Committee 2024-2025

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Head

Law Discipline, Khulna University

Khulna-9208, Bangladesh